
OGA

Oklahoma Golf Association

The Oklahoma Golf Association (OGA) is offering a USGA P.J. Boatwright internship for 6 months to a qualified male or female. The responsibilities of the intern include but are not limited to:

- Assist in the conduct of OGA Tournaments and USGA Qualifiers held within the state of Oklahoma. This includes performing pre and post tournament tasks (course set-up, course marking, paperwork preparation, etc.) and tasks the day of (starting, scoring, Rules applications, event signage staging, etc.)
- Assist with the Oklahoma Junior Golf Tour (OJGT) which consists of 12 tournaments for boys and girls ages 12-18.
- Assist with the management of OGA social media accounts related to tournament content.
- Provide ongoing assistance to the staff of the OGA in matters related to golf administration and the everyday business of the OGA.

A desired candidate should have the following traits/experience:

- Background in golf and interest in golf administration as a career preferred.
- Self-motivated and personable with strong work ethic and enthusiasm.
- Ability to communicate effectively.
- Excellent written, verbal and customer service skills.
- Good leadership and organizational skills.
- Good knowledge of Microsoft Office.
- Ability to lift up to 50 lbs. and spend extended periods of time in extreme outdoor conditions.
- Flexibility to work extended days, early mornings, some weekends and travel overnight.
- Access to own means of transportation.

The compensation is \$2000 per month. Job expenses would also be covered (mileage, staff uniforms, meals while traveling, etc.). Applicants are expected to work full-time during the summer months (May - Return to School in August, then weekends only during September - October).

Position is open until filled.

If interested, please submit resume by email or mail to:

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